

NEW LISBON TOWN BOARD—DECEMBER 11, 2012 REGULAR MEETING---7:30 PM—TOWN HALL

Present: Councilwoman Connie Chase, Supervisor Robert Taylor, Councilmen Robert Eklund & Edward Lentz, Hwy. Supt. Bill Whitaker, Clerk Charlene Wells, Co. Rep. Pauline Koren, Land Use Enforcement Officer Tom Riso, Residents Edward George, Joe Gregory, Sue Smith, Brian Ryther, Donald Smith, Willard & Allison Lasher
Absent: Councilman Glen Noto

Supervisor Taylor opened the regular monthly meeting at 7:30 PM. The Board met from 7:00 PM to 7:30 PM to audit bills. Three corrections were requested to the November 13, 2012 regular meeting minutes. Paragraph 5, line 6, though was corrected to thought, paragraph 6, line 9, Pete's last name Chase was added and paragraph 11, line 3 OCCA was corrected to Otsego 2000. A motion was made by Connie Chase, seconded by Robert Eklund and carried 4/0 to accept the amended minutes for the November 13, 2012 public hearing and regular monthly meeting.

Hwy. Supt. Bill Whitaker noted that they have spent \$2765.96 for parts to get the 2001 truck ready for use this winter. He noted that Morris, Edmeston, Burlington and Edmeston School have gone to digital radios. He would like to change some of our radios to digital. They have radios that have both our present set up and digital in the same unit. He got a price of \$2152.20 for three radios from Tri-County Communications. He foresees that eventually we will be mandated, like we were with changing to narrowband, to go with all digital radios and we will have to change our repeater also. Councilman Eklund thought we should get an estimate from another vendor, so Supt. Whitaker will get a price from Creative Electronics. He got two replacement road signs in and will get them put up tomorrow. He has not worked on getting a maintenance computer program reestablished. He is looking at a computer. Maybe we should check and see if there is any hwy. supt. software available first, as they may have system requirements. Supt. Whitaker noted that the 2007 Volvo is getting a new clutch at an approximate cost of \$4000.00.

Ed George addressed the Board concerning the County cutting the position held by David Polley in the Office for the Aging. He felt that David Polley was helpful to residents and he would like to see the Board send a letter voicing our displeasure with the job cut. Supervisor Taylor noted that he was aware of the situation and that the Dept. head Francis Wright had to make cuts and that he trusts her judgment in cutting the position as her best option to meet the mandated County cuts. Co. Rep. Pauline Koren noted that she had about 30 calls in support of David Polley. She was against cutting his job. After further discussion, a motion was made by Edward Lentz, seconded by Robert Eklund and carried 3/1 (Robert Taylor against since he felt the dept. head had to make a tough choice) to send a letter in support of David Polley and the work he has done for Town residents.

The Board discussed whether or not to continue with the OCCA Circuit Rider program. Supervisor Taylor thought we should continue. He would recommend that the planner, Rima Shamieh didn't have to attend all of the CPIC meetings and didn't need to be at all planning board meetings when there were only simple applications. We would like her to continue with planning board training. A motion was made by Robert Eklund, seconded by Connie Chase and carried 4/0 to approve the 2013 Planning Services Agreement contract with OCCA at a cost of \$2500.00.

Supervisor Taylor noted that he attended the November CPIC meeting. As a way to promote local business they discussed with Brian Ryther having a Maple Weekend. He will try to get approximately 7 sugar houses to hold open houses. We will see if the Fire Dept. would hold a pancake breakfast. The proposed date would be March 10th, 2013. We could make up maps showing the sugarhouse locations and get advertising done for the event. Everyone will help out where they can to get this idea off the ground.

County Representative Pauline Koren noted that they had a hard time with the County Budget and she thought the increase would be 1.97%. Workers compensation and election cost may make that percentage go up. The IRS mileage rate next year will be 56.5 cents per mile. The Town of Butternuts may take over the Copes Corner Campground, as the County doesn't feel that it can make enough

money to cover the costs of running it. She advised to let her know if our roads used as a detour while the County bridge was out need more work to fix them up and she will tell the County Hwy. Supt. Supervisor Taylor noted that he had sent a letter and photos of the salt leaking at the County Hwy. Barn on St. Hwy. 51 in Garrattsville to the County Hwy. Supt. Rep. Koren will look into that issue.

Assessor Kathleen Chase has met her training requirements by completing 49 continuing education credits. Now that she is caught up, she will need to have 12 credits per year to stay current.

The County has scheduled workshops on hazard mitigation for Dec. 17th at 10:00 AM in the Meadows Office Complex in Cooperstown and 5:00 PM at the Fox Care Complex in Oneonta.

We received a letter from the Mohawk Valley Economic Development District advising us of their services to our region and requesting that we consider making a 10 cent per citizen (\$111.40) donation to their organization. After discussion, the Board decided to wait on this request until next month. Councilman Lentz will look into the organization further.

We received notice from the NYS Dept. of Ag & Markets in October that DCO Shawn Patrick had not produced the records or equipment necessary to pass inspection. Supervisor Robert Taylor, Clerk Charlene Wells and DCO Shawn Patrick met on December 6, 2012 with state inspector Debra Toth. She went over state requirements for the DCO's job. She did not pass him again as he did not have all of the seizure records she wanted to see and he did not bring his equipment with him for her to inspect. Another inspection will occur in a month.

The County sent figures for our 2013 Workers Compensation costs. Our cost will be \$9993.46 up from \$8981.47 in 2012.

The open houses at the highway barn will be scheduled for Saturday, January 12, 2013 and February 9, 2013 from 1-3 PM for residents to come inspect the building. (weather permitting). The public meetings on the highway barn will be scheduled for Tuesday, January 22, 2013 and Thursday, February 25, 2013 at 7:00 PM for hearing public comment on the engineering report and the idea of repairing/replacing the highway barn. The Clerk will contact Delaware Engineering to see if we can get a PDF file of the report to put on the website.

The State Comptroller's office is still working on their audit of our records and procedures. One reason they noted they are completing the audit was that we did not complete audits ourselves. Using the state comptroller guidelines and completing the paperwork so we have a record of the audits, the Board members will each audit one office. Councilwoman Connie Chase will audit the Town Clerk/Collector, Councilman Robert Eklund will audit the Supervisor's office and Councilman Edward Lentz will audit the Justice.

A motion was made by Robert Eklund, seconded by Connie Chase and carried 4/0 to pay Highway Bills #170 through #181, for a total of \$46,516.28 and General Fund Bills #237 through #252, for a total of \$20,330.20. Supervisor Taylor paid General Fund bills #229 through #236 for a total of \$1898.16 and Highway bills #182 & 183 for a total of \$26,712.45, with prior Board approval. The Supervisor's monthly report was submitted to the Board.

Susie Conklin did not get her new deeds filed in conjunction with her subdivision application #02 which was approved July 10, 2012. She has asked for an extension of her approval. Otherwise she would have to reapply for subdivision approval. A motion was made by Robert Eklund, seconded by Connie Chase and carried 4/0 to grant an approval extension to Susie Conklin on Subdivision Application #02-12 on tax map #175.00-1-30.03, since she has asked for no changes from the original application.

The Town Board will hold a public hearing on the 2013 Fire Protection Contract with the Garrattsville Fire Company on Tuesday, January 8, 2013 at 7:00 PM. This will be followed by the 2013 Organizational meeting and the regular January meeting. The Board will meet at 6:30 PM to audit bills.

A motion was made by Edward Lentz, seconded by Robert Eklund and carried 4/0 to make the following appropriation changes to balance 2012 accounts: 1. Increase A1220.4 (Supervisor-Contractual) by \$368.19. Transfer from A1990.4 (Contingent). 2. Increase A1410.2 (Town Clerk-

Equipment) by \$1197.26. Transfer from A1990.4 (Contingent). 3. Increase A1410.4 (Town Clerk-Contractual) by \$673.34. Transfer from A1990.4 (Contingent). 4. Increase A1460.4 (Records Management- Contractual) by \$215.40. Transfer from A1990.4 (Contingent). 5. Increase A3510.4 (Dog-Contractual) by \$742.89. Transfer from A1990.4 (Contingent). 6. Increase A7110.4 (Park-Contractual) by \$662.70. Transfer from A1990.4 (Contingent). 7. Increase A9010.8 (General Fund Retirement) by \$2377.00. Transfer from A1355.4 (Assessor-Contractual). 8. Increase DA9010.8 (Hwy. Fund Retirement) by \$3880.00. Transfer from DA 5142.4 (Snow-Contractual). 9. Increase DA 5130.2 (Machinery-Capital Outlay) by \$35,000.00. Transfer from Unappropriated Funds. 10. Increase DA5142.1 (Snow-Salary) by \$39,000.00. Transfer from DA5110.1 (General Repair-Salary).

A motion was made by Edward Lentz, seconded by Connie Chase and carried 4/0 to reappoint Edward George to a new five year term (expires 9/30/2017) on the New Lisbon Board of Assessment Review.

Stan Leonard submitted an estimate to replace the lights in the office end of the building with new ones. Building custodian, Willard Lasher advised that the old ones need repairs and there are no longer parts available. We will keep the old ones to use the parts in the community end lights for as long as possible. The estimate of \$898.00 would be for the replacement of 10 lights. A motion was made by Connie Chase, seconded by Edward Lentz and carried 4/0 to accept the estimate of \$898.00 from Stan Leonard for replacing 10 lights in the office end of the Town Hall.

David Green of Fuzzy Graphics updated our website this year and has done all of the work on it. The Clerk suggested that we should pay him something for his work. Many towns pay over \$1000.00 annually for their websites. After discussion, a motion was made by Connie Chase, seconded by Robert Eklund and carried 4/0 to pay \$300.00 to David Green of Fuzzy Graphics for the work done on our town website for 2012.

Councilman Edward Lentz is still talking with Verizon about getting a cell tower here. Otsego 2000 has agreed to donate \$1000.00 towards our grant project to conduct a reconnaissance level survey and the BVA is going to donate \$500 to \$1000.00. Jessie Ravage plans to start it in January 2013.

Supervisor Taylor has talked to County Emergency Services Coordinator Kevin Ritton about the need to update our emergency plan. He is going to try to come up with information to help towns with this and will plan a County meeting for towns.

A motion was made by Robert Eklund, seconded by Connie Chase and carried 4/0 to adjourn to Executive Session to discuss a personnel issue at 9:15 PM.

A motion was made by Robert Eklund, seconded by Edward Lentz and carried 4/0 to close the executive session and return to regular session at 9:35 PM.

The Board agreed not to have a year-end meeting, but authorize the Supervisor, Clerk and Bookkeeper to make any further appropriation changes needed to pay 2012 bills.

With no further business, a motion was made by Connie Chase, seconded by Edward Lentz and carried 4/0 to adjourn at 9:36 PM.

Charlene R. Wells, New Lisbon Town Clerk