

NEW LISBON TOWN BOARD—JUNE 14, 2022—7:30 PM

REGULAR MONTHLY MEETING—TOWN HALL, GARRATTSVILLE

Present: Supervisor Edward Lentz, Councilwoman Nancy Martin-Mathewson, Councilman Brian Ryther, Councilman Bill Whitaker, Councilwoman Flo Loomis, Hwy. Supt. Donald Smith, Town Clerk Charlene Wells, Land Use Enforcement Officer Tom Riso, Assessor Pamela Dyn-Gohde

Supervisor Edward Lentz opened the regular monthly meeting at 7:34 PM. A motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilwoman Flo Loomis and carried 5 Ayes/ 0 Nays to approve the minutes for the May 10, 2022 regular monthly meeting as drafted.

Hwy. Supt. Donald Smith advised that they have had many equipment breakdowns. The 09A needed a brake valve and the 2018 needed a brake cam. The roller locked up with a solenoid issue. They had to come up with their own “fix” as the needed part is no longer available due to the age of the roller. The tractor is having hydraulic issues and will have to go back to Clinton Tractor again. The 2017 pickup died and after ruling out the fuel pump, Supt. Smith felt it was the fuel module, which has to be done at the dealer, so it is at Country Club Chevy. The new freightliner is in Utica for the airbag and will then go to Watertown to be outfitted. He hopes to have it by the end of August. Paving stone has been delivered, with the trucking cost up. He may switch up some of his road projects. It was discussed to possibly have seasonal weight limits on some town roads. Councilwoman Nancy Martin-Mathewson questioned if our Road Preservation law (#1 of 2009) would cover this issue. The Bridge company will be here soon so they will close Bell Hill Bridge and start tearing it apart. Coles Bridge was reopened and the engineer has approved the repairs done and they are waiting for the State’s approval. It will be closed again when it gets painted. The fuel pumps run off the electric at the Morton building. With the power being out 3 times recently, the Hwy. Supt. will get an estimate to put in a switchover line for running the pumps off of a generator. Councilwoman Nancy Martin-Mathewson reported that our repair costs were at \$27,020.00 with \$19,762.00 of that being for the 2008 Volvo.

The property at 192 Gross Road has a building going up after one burned. We will verify that they don’t have a county building permit. We did not do the driveway approval or building checklist. Supervisor Edward Lentz will send the owner a letter advising them what they need to do, with copies going to the Code Office and Co. Rep. Meg Kennedy.

The Board discussed changing seasonal roads to minimum maintenance roads. A draft local law was submitted for the Board to review. Standards would be set for all roads and those designated as minimum maintenance would have to remain passable but no plowing would have to be done. After that law is adopted, a second law which dictates which roads would be designated as minimum maintenance roads would have to be adopted. A motion was made by Councilman Bill Whitaker, seconded by Councilwoman Flo Loomis and carried 5 Ayes/ 0 Nays to hold a public hearing on proposed Local Law #2 of 2022, a local law providing for maintenance and rehabilitation guidelines for Town highways and for the designation of minimum maintenance roads, on Tuesday, July 12th, 2022 at 7:30 PM. Supervisor Lentz will make the discussed revisions to the proposed Unsafe Properties Law and possibly get to the Board next month.

Supervisor Edward Lentz will send a letter of appreciation to Tatiana McAdams of Gross Road who repainted the Town Hall entrance sign as a community service project for the Morris Central School Honor Society.

Land Use Enforcement Officer Tom Riso noted that there have been multiple structures brought in and several projects are at the foundation only stage. The Town Hall had its annual fire inspection by the County Code Office. We need to change some light bulbs in the emergency lights and maybe a battery. We also need to provide them with a copy of a letter from our alarm system company. We are waiting for Tara Devlin to come out and check out the system. She has to see if it can be reprogrammed now that 607 has to be in the dialing phone number.

Councilwoman Nancy Matin-Mathewson reported that our CSC submission was returned with comments from reviewers on 3 actions. We got 90 out of 120 points approved. They didn’t like the links on the website, they said the minutes submitted were too old and had issues with the culvert replacement action. They will try to get these items “fixed” and resubmitted by the next deadline of July 8th.

Assessor Pamela Dyn-Gohde reported that we had a few cases for Grievance Day. She thinks one of them might file a SCAR. She agreed to make some reductions amounting to \$189,100.00 off the roll.

The bond anticipation note for \$2,681,000.00 for the new hwy. garage has been received from Wayne Bank and was deposited in a new account there. We are waiting for final approval of the bid package from USDA.

Justice Glen Noto is looking for someone who would be interested in serving as Court Clerk. The meeting scheduled for tomorrow with DCO Liz Fish has been postponed until a later date.

Councilman Brian Ryther completed the audit of the Supervisor in his capacity as Chief Financial Officer. After reviewing the documents, a motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman Bill Whitaker and carried 4 Ayes/ 0 Nays/ 1 Abstention (Councilman Ryther) to accept the audit report.

A motion was made by Councilman Brian Ryther, seconded by Councilwoman Flo Loomis and carried 5 Ayes/ 0 Nays to renew the Volunteer Stewardship Agreement with the NYS DEC for the Texas School House State Forest, with Stacey Kazacos remaining as our Liaison effective May 31, 2022 for five years.

The monthly financial reports were given to the Board to review. A motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman Brian Ryther and carried 5 Ayes/ 0 Nays to transfer \$497.21 from Contingent Account #A1990.4 to Assessor Contractual #A1355.4 to cover bills. A motion was made by Councilman Bill Whitaker, seconded by Councilwoman Nancy Martin-Mathewson and carried 5 Ayes/ 0 Nays to approve paying General Fund bills #97 through #114 for a total of \$13,162.17 and Highway Fund bills #68 through #77 for a total of \$60,546.80. General Fund bills #93 through #96 for a total of \$460.43 were paid by the Supervisor with prior Board approval.

A motion was made by Councilwoman Flo Loomis, seconded by Councilman Brian Ryther and carried 5 Ayes/ 0 Nays to advertise for fuel product bids for 8/1/22 to 12/31/22 to be opened at the July 12th meeting.

With no further comments or business, a motion was made by Councilman Brian Ryther, seconded by Councilwoman Nancy Martin-Mathewson and carried 5 Ayes/ 0 Nays to adjourn at 8:45 PM.

Charlene R. Wells, New Lisbon Town Clerk