

**NEW LISBON TOWN BOARD---MAY 14, 2024-7:00 PM---TOWN HALL
PUBLIC HEARING ON SUBDIVISION #2-2024**

Present: Supervisor Edward Lentz, Councilwoman Nancy Martin-Mathewson, Councilman Brian Ryther, Councilman Scott Fickbohm, Councilwoman Laura Curtis, Hwy. Supt. Donald Smith, Town Clerk Charlene Wells, Residents: Brian Holt, Joseph Gregory, Lenny Melillo, Bruce Page, Subdividers Stefan Marikovics, Anthony Heath & Eamonn Hinchey

Supervisor Edward Lentz opened the Public Hearing on the major Subdivision application #2-2024, tax map #143.00-1-4.00 owned by Dana Jorgensen. Subdividers from Clevis Acquisitions Two LLC/Hudson River Land Company were present and submitted certified mailing receipts dated May 3, 2024 for the parcels that they sent notices to. Town Clerk Charlene Wells noted that she had received two calls on the subdivision. There were no comments from the floor. Supervisor Lentz closed the public hearing at 7:28 PM.

NEW LISBON TOWN BOARD—MAY 14, 2024—REGULAR MONTHLY MEETING

Present: same as above, plus County Rep. Meg Kennedy

Supervisor Edward Lentz opened the regular monthly meeting at 7:30 PM. A motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman Scott Fickbohm and carried 5 Ayes/ 0 Nays to accept the minutes for the April 9, 2024 regular meeting as drafted.

Hwy. Supt. Donald Smith advised that the 2009 Freightliner needs a new radiator and brakes which they will do in house as they have time. They have been honing and will be getting the paving projects started next week as we already had our stone hauled in. The paving company will only give prices guaranteed for one day with the changing oil prices. We may have to amend the 284 agreement before doing the chip sealing. Upstate Companies has removed their container from the worksite. Supt. Smith has been waiting for Tri-County to come install radios and has reached out to Finger lakes Communications for pricing. He is going to get prices for safety props which they need to utilize when working on raised boxes. They are still working on the old garage when they have time. \$174,000.00 has been submitted to CHIPS for the grader purchase. He is waiting on the report from Delaware Engineering for Turnbull Bridge which will have various options. Supt. Smith noted that he has a lead on a possible new employee who is going to take a CDL licensing class. The hwy. crew will be attending a safety training day with the County in October. An RFP will be drafted for getting a garbage bin set up at the new garage. \$17,000.00 has been spent on repairs to date per Councilwoman Nancy Martin-Mathewson. They are going to do some cost comparisons with heating costs. Otsego County Soil & Water Conservation District is going to help us apply for a grant from the NYSDEC for converting the old garage to a salt storage facility. A motion was made by Councilman Brian Ryther, seconded by Councilwoman Laura Curtis and carried 5 Ayes/ 0 Nays to approve Resolution #2-2024 to approve preparing and submitting an application to the NYS DEC for funding for converting our old highway garage to a road salt storage facility. The Board had received a "Spoils Policy" to review. If residents want to receive ditching material, they would have to complete the waiver to be on the list. After further review, a motion was made by Councilman Brian Ryther, seconded by Councilwoman Nancy Martin-Mathewson and carried 5 Ayes/ 0 Nays to adopt the New Lisbon Highway Spoils Policy as drafted. Hwy. Supt. Donald Smith and Supervisor Edward Lentz had attended an Emergency Preparedness session. Supt. Smith advised that he would like to purchase a 40 ft. culvert to have on hand for use in an emergency situation. Sometimes, it takes a long time to get a pipe which might mean a road would have to be closed in an emergency situation. We could at least do a temporary repair if we had a culvert in stock.

A moment of silence was held in memory of Tom Riso who passed away last week. He had served as our Land Use Enforcement Officer for ten years and was on the Climate Smart Communities and Highway Garage committees. He was always willing to help out wherever he was needed.

The Otsego County Planning Dept. has returned their review of Subdivision #2-2024, finding no significant impacts. With no public comments made at the hearing, a motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilwoman Laura Curtis and carried 5 Ayes/ 0 Nays to accept the Preliminary Plat for Subdivision #2-2024 for Dana Jorgensen on tax map #143.00-1-4.00 for a twelve-lot subdivision and to waive a second public hearing. The subdividers were requested to get their lot fees paid, driveway culverts paid for and get the final plat ready for approval at the June 11, 2024 meeting.

DCO Keegan Holt submitted his monthly report advising that he had done his normal duties and no additional pickups. County Rep. Meg Kennedy has advised that the County Administrator has started to do quarterly spending reports to help track expenses. Supervisor Edward Lentz noted that he thought that our sales tax receipts were behind last year's. Rep. Kennedy will check into it. She further noted that the County will be doing CPR classes in May. They are upgrading the IT Dept. and building security at all locations. She noted that NYMIR has expanded its training classes to a learning platform. She attended a NYSAC session on social media and the first amendment which brought up many issues to consider. Last month she had attended a session at Hartwick College on regional demographics and the economy and how things are changing in our area.

Councilman Brian Ryther had reached out to The Powell Company about their roof proposals for the Morton Building as the low bidder. They have supplied a copy of the warranty showing it would be for 40 years using a 29-gauge steel. After reviewing the options, a motion was made by Councilman Brian Ryther, seconded by Councilwoman Nancy Martin-Mathewson and carried 5 Ayes/ 0 Nays to accept the proposal from The Powell Company to replace the roof on the original Morton building only at a cost of \$20,724.00. Lenny Melillo suggested that we need to make sure it states "completed operations" on the certificate of insurance they will need to submit before starting work on the project.

Councilwoman Nancy Martin-Mathewson advised that we have 1800 points under the Clean Energy Community program. We need 3000 points to get \$50,000.00. There will be a meeting on May 29th to get started with the energy audit at the Town Hall. Supervisor Edward Lentz noted that he has appointed Councilmen Scott Fickbohm and Brian Ryther to serve on a Facilities Committee. Rich Dennis is scheduling to fix the town hall ceiling tiles for \$500.00 this June.

Supervisor Edward Lentz reminded the Board that we will be holding a public hearing next month June 11, 2024 at 7:00 PM on proposed Local Law #2, a local law Prohibiting the Accumulation of Garbage and Junk. The Butternut Valley Alliance and the Bank Taskforce have worked out a deal with Sidney Federal Credit Union to apply for a Banking District to serve the Butternut Valley. The BVA is hoping that they can get ownership of the old Morris Bank so that SFCU can use that location. If all goes well, it may take 6-12 months to get this done.

The Board has been reviewing revisions to our Playground Policy, Procurement Policy, Smoking Policy and the Employee Handbook. After discussing the major changes, a motion was made by Councilman Brian Ryther, seconded by Councilwoman Laura Curtis and carried 5 Ayes/ 0 Nays to adopt the revised drafts of our Playground Policy, Procurement Policy, Smoking Policy and Employee Handbook.

Supervisor Edward Lentz noted that our monthly financial reports show that everything is on track. We will close on the loan with USDA for the new highway garage on Monday, May 20th. We have received some of the grant funds. He will meet to pay off the loan with Wayne Bank on May 24th. We will use some of our fund balance until we receive the balance of the grant funds from USDA. The Board reviewed the bills prior to the meeting. A motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman Scott Fickbohm and carried 5 Ayes/ 0 Nays to approve paying General Fund bills #87 through #97 for a total of \$4,840.73 and Highway Fund bills #51 through #59 for a total of \$13,990.33. Supervisor Lentz paid General Fund bills #80 through #86 for a total of \$989.29 with prior Board approval.

A motion was made by Councilman Scott Fickbohm, seconded by Councilwoman Nancy Martin-Mathewson and carried 4 Ayes/ 1 Nay (Councilman Ryther) to reappoint Ryan Wing to a new five-year term on the New Lisbon Planning Board effective June 1, 2024.

In accordance with NYS Retirement System policy, a motion was made by Councilman Brian Ryther, seconded by Councilwoman Nancy Martin-Mathewson and carried 5 Ayes/ 0 Nays to establish a standard work day as eight hours and to report the following amounts of days for the following positions: Highway Superintendent Donald Smith-25.5, Town Clerk/Collector Charlene Wells-17.65, Councilman Scott Fickbohm-1.4, Assessor Pamela Dyn-Gohde-1.77, Dog Control Officer Keegan Holt-1.19, and Deputy Assessor Christopher Farrell-.83.

Town Clerk Charlene Wells advised that she has found a Norwich company, Chenango Web Design which may be an option for making us a new website. They are proposing a fee of \$1200.00 to build a website and a \$200.00 hosting fee. The Board was interested in this option so more information will be gathered for the Board to consider. With no further comments or business, the Board adjourned by acclamation at 9:00 PM.

Charlene R. Wells, New Lisbon Town Clerk

