

Highway Committee Meeting
April 7, 2025, 8:00am
Nancy Martin-Mathewson, Don Smith, Ed Lentz

Vehicles/equipment: 09A: steering box, front springs, rear end repaired; new damage to rear end will need to be repaired

Truck 18: received preliminary estimate from Tracy Road, \$45,875, with FMV of \$238,900. Estimate will be finalized after further inspection. Tracy Road is requesting a different adjuster.

Vehicle repair costs and mileage: YTD: \$14,471 (\$55K/yr to \$60K/yr); \$6.2K is for the 09A

Highway Maintenance: hauling gravel; will soon be up to about 2000 cu yds for honing; gravel may be harder to get later in the year

2025 Budget: adjustments will likely be needed but too soon to project accurately now

Highway Garage:

Fire Alarm Monitoring: Ed will send out RFP's today or tomorrow

Salt/Sand Shed: ceiling down, insulation almost completely removed; \$742 for lumber to convert two doors on Morton Bldg end to single door [Request Board Approval]

CHIPs:

Improvements, Bridges, Machinery:

Turnbull Rd Bridge: lumber is in

CH-14 Comms Tower: delivering building this week; will need money (~\$10K) for equipment probably late spring/early summer

Draft Setback Law: draft changes are ok

Policies - Handbook Sections 4-9: draft changes are ok

Handbook Sections 10-15: add in §15(K) language re: use of PPE from 12/13/22 memo

Personnel:

Shared Services Agreement: still waiting for county to finalize and send instructions

Other Town Facilities:

Property Improvements: several driveway permits and subdivision applications are reportedly in progress

Coyote Hollow driveway permits:

Resident Compliments/Concerns:

Other:

Highway Committee Meeting
March 10, 2025, 8:00am
Nancy Martin-Mathewson, Don Smith, Ed Lentz

Vehicles/equipment: 09 FL: axle, driveshaft, spring repaired; broken leafspring; steering box cleaned and working but needs to be serviced/replaced before next winter; 21 Pickup - alternator and battery

Truck 18: rollover on Walters and Pardee; twisted frame; claim submitted to Gates-Cole; may be possible to repair or replace frame; meanwhile, contingency plans are in place in case we get another snow storm

Vehicle repair costs and mileage: no surprises; fuel usage by plow trucks are way up; fuel went from 4422 gals in 2024 to 10949 in 2025; cost went from \$3040 to \$7000

Highway Maintenance: nothing extraordinary; Nancy learned that DEC has a grant program to encourage switching to brine; we will look into this

2025 Budget: later in the year, and after we figure out what to do with the 2019 FL (Truck 18), we may need to reallocate funds from "reserves" to operational lines

Highway Garage:

Fire Alarm Monitoring: RFP has not gone out; Ed will send it out

Salt/Sand Shed: ceiling tiles removed

CHIPs:

Improvements, Bridges, Machinery:

Turnbull Rd Bridge: going to order the steel before Wednesday - get board approval for up to \$5K. include steel for interior wall

CH-14 Comms Tower: nothing to discuss at this time.

Draft Setback Law: ok w/ respect to highway matters but there is a question about why it requires a 50' boundary line setback as opposed to, e.g., a 25' setback

Policies - Handbook Sections 4-9: Hwy Cmt discussed revising the overtime section to provide that if overtime requests are made the night before (e.g., ≥8 hours before start time) ("Regular OT Request"), then OT start time is the requested start time but if requests are made with shorter notice ("Short Notice OT Request"), then OT start time is the time of the request; tardiness section can be revised to provide that an employee is tardy if he reports to work more than 45 minutes after a Short Notice OT Request

Personnel: Barry is retiring effective Sept 23.

Shared Services Agreement: nothing to discuss

Other Town Facilities: nothing to discuss

Property Improvements:

Coyote Hollow driveway permits: check for new culvert pipe was received; culvert will be installed by town at first opportunity

Resident Compliments/Concerns: nothing to discuss

NYS Legislative Highways Advocacy Day: Don attended both the press conference and lobby day

Other: